

Edwin Street Nursery Admissions Policy

Introduction

The Local Authority has delegated responsibility for admissions to nursery classes to individual schools and organisations. This policy is used to determine admissions to the nursery class attached to Amble First School, known as Edwin Street Nursery.

Parents do not have a statutory right to appeal to an independent appeal panel in relation to nursery admissions so it is essential, therefore, that all admissions decisions can be justified by reference to the following criteria, taking into account the particular circumstances of the provider.

A child is entitled to 15 hours a week, free learning and care in an early years setting from the start of the term following their third birthday, for 38 weeks in a full year. The key dates are 1 January, 1 April and 1 September.

Some children are entitled to a free place of up to 15 hours a week when they are two. Details of eligibility can be obtained from the school or from the Northumberland county council website.

There is an expectation that any child attending a nursery class should remain in that setting until transfer to a reception class place.

Procedures for Edwin Street Nursery

Edwin Street Nursery can accommodate a maximum of 32 children. The pattern of attendance available is five mornings a week, with each session lasting 3 hours.

If you would like your child to come to this nursery, you must complete an application form and send or bring it to this school when your child is 2 years old, or as soon as possible after that.

The governors will consider applications in accordance with the admission criteria. They will let parents know by letter of their decision where possible at least half a term before admission, ordinarily this will be by the end of October, February and May. If your child is offered a place, you must confirm your acceptance to the school within two weeks otherwise the school may have to refuse places for other children unnecessarily.

The final decision on when a child is admitted, the number of hours a child is able to attend and his or her pattern of attendance, rests with the headteacher.

Procedures for Toucans (2 year olds)

Edwin Street Nursery also offers a limited number of places for 2 year old children, for up to 15 hours a week, in the afternoons. The maximum number of children in Toucans is 12 at any one time. Children attending Toucans are either eligible for the "two year old funding" or parents may choose to pay for between one and five sessions a week.

Application procedures are similar to those for 3 year olds (see above), although evidence of parental eligibility for the funding is required if a non-paying place is requested.

Admission criteria

The governors will consider all applications in accordance with the following criteria, set out in priority order. Length of time on any waiting list will not be taken into account. Categories b) & c) contain examples of both special educational and social need.

a) A child who is "looked after" by the Children's Services Department (in accordance with Section 22 of the Children's Act 1989)

b) Children for whom there is a recommendation for nursery education by a health professional, social worker, educational psychologist, area senco, outreach worker or education welfare officer on the basis of the child's special educational needs.

Examples of special educational needs, in no order of priority, might include:

- emotional and behavioural problems
- hearing difficulties
- lack of personal interaction and stimulation
- physical disabilities
- speech and language problems
- visual difficulties

c) Children with social needs, based on information gained by the headteacher as part of the application procedure. Examples of social needs, in no order of priority, might include:

- children who were multiple births (twins, triplets)
- a child with a confined play space
- a child from a one parent family
- a child in a large family (four or more children)
- a child with parents under 20 years of age
- a child in sole care of grandparents
- a child who has two or more siblings under four years of age
- a child on the child protection register
- a child of parents with disabilities

- a child with English as an additional language

d) children who currently attend Toucans

e) Children with a brother or sister (including children living as siblings in the same family unit) with disabilities (as in A) that require a significant amount of additional support.

f) Children who have a brother or sister (including children living as siblings in the same family unit) on the school roll who will still be attending Amble First School the following academic year

g) Other children.

A waiting list will be kept by the governors of any applicants who are refused admission due to oversubscription. When places become available, they will be offered in the sequence of the criteria above.

If there are vacancies, they will be offered on a first come, first served basis to children who are already three and can demonstrate that they are ready.

Please note that, while every effort will be made to enable children to transfer from Toucans straight into Nursery at the appropriate age, we cannot guarantee a place.

For funding reasons, the school reserves the right to admit children to nursery in groups of four if to do otherwise would cause financial difficulty due to the need for additional staffing. In most cases, this would apply when numbers for 3 year old nursery would exceed 24 and, for Toucans, in excess of 8 children.

Tiebreaker

If the nursery is oversubscribed **within** any of the above categories (a - f), children in the year before they may start school will be given priority. Then preference will be given to children who live closest to the school based on a straight line measurement from school to the entrance of the property.

Other information

1. Applying for a place in Reception Class

Admission to a reception class will be in accordance with the County Council's Admissions Policy for community and controlled infant and primary schools. **Admission to a nursery unit/school does not constitute any right of entry to the nearest local school, and places will be allocated according to that school's admissions policy.** Parents have the right not to send their children to school until the beginning of the term following their fifth birthday. Only in

exceptional circumstances can children remain in the nursery beyond the normal admission date for reception classes (i.e. the September of the school year concerned).

2. Transport

Transport from home to the unit/school will only be provided where the child has been directed to the placement as part of an SEN assessment or statement against agreed criteria. In such circumstances, transport can only be recommended following an assessment of individual need by the Children Services Department.

3. Schools and those with parental responsibility for a child:

(Guidance from the Department for Children, Schools and Families)

The definition of a *parent* in the Education Acts includes:

- all natural parents whether they are married or not;
- any person who, although not a natural parent, has *parental responsibility* for a child or young person; and
- any person who, although not a natural parent, *has care* of a child or young person.

Having *parental responsibility* means assuming all the rights, duties, powers, responsibilities and authority that a parent of a child has by law. It is defined by the Children Act 1989. It gives parents the legal right to make decisions and choices, such as where the child will live or go to school etc. If the parents were married to each other at the time of a child's birth, or if they have been married to each other at any time since the child's conception, they each have parental responsibility. Having *care* of a child or young person means that a person who the child lives with, irrespective of what their relationship is with the child, is considered to be a parent in education law.

JA Jenkins

February 2016

Agreed by On behalf of the Governing Body

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Reviewed by On behalf of the Governing Body

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