



Early Years Toileting Policy and Procedures

Policy statement

No child will be excluded from participating in the nursery who may, for any reason, not yet be toilet trained and who may still be wearing nappies or equivalent. To facilitate this

- Work will be carried out with parents towards toilet training, unless there are medical or other developmental reasons why this may not be appropriate at the time.
- Any necessary adjustments will be made to our bathroom provision and hygiene practice in order to accommodate children who are not yet toilet trained.
- Toilet training is seen as a self-care skill that children have the opportunity to learn with the full support and non-judgemental concern of adults.

EYFS key themes and commitments

These procedures are written in line with current guidance Early Years Foundation Stage - (EYFS). The nursery manager is responsible for ensuring all staff understand and follow these procedures.

A Unique Child	Positive Relationships	Enabling Environments	Learning and Development
1.2 Inclusive practice 1.4 Health and well-being	2.2 Parents as partners 2.4 Key person	3.2 Supporting every child	

Procedures

- Changing areas are warm and there are safe areas to lay young children if they need to have their bottoms cleaned.
- There is a list of the young children in the nursery's care who are in nappies or 'pull-ups'.

- Each young child has their own bag or basket to hand with their nappies or 'pull ups' and changing wipes.
 - All staff are familiar with the hygiene procedures and carry these out when changing nappies.
 - Gloves and aprons are put on before changing starts and the areas are prepared. Blue roll is put down on the changing mat freshly for each child.
 - Children should be encouraged to wash their hands and have soap and towels to hand. They should be allowed time for some play as they explore the water and the soap. Anti-bacterial hand wash liquid or soap should not be used for young children.
 - Nappies and 'pull ups' are disposed of hygienically. Any faeces in nappies or pull ups is flushed down the toilet and the nappy or pull up is bagged and put in the bin. Cloth nappies, trainer pants and ordinary pants that have been wet or soiled are rinsed and bagged for the parent to take home.
 - In addition, staff ensure that nappy changing is relaxed and a time to promote independence in young children.
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- Children who are undergoing potty training are encouraged to use the potty when necessary at nursery
 - Children are encouraged to take an interest in using the toilet/potty; they may just want to sit on it and talk to a friend who is also using the toilet/potty.
 - Children should be encouraged to wash their hands and have soap and towels to hand.
 - Staff will liaise with parent and carers about potty routines and progress.
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- Older children access the toilet when they have the need to and are encouraged to be independent.
 - Good hygiene routines are encouraged, regarding toilet flushing, use of toilet paper and handwashing.
 - Staff support bottom wiping where needed, in a positive and encouraging way

Disseminating and Implementing this Policy

All nursery staff will be required to read this policy on their induction and to comply with the contents of the policy. The policy will be kept in the policy folder, with a copy in nursery for staff to refer to at all times. It may also be accessed on the school website

The implementation of the policy will be monitored by nursery staff on a day to day basis.

If incidences of non-compliance do occur, this will be dealt with on a case by case basis through performance management of staff.
Any adverse incidents will be recorded and reviewed to ensure the policy is fit for purpose.

JA Jenkins
September 2013

Agreed, on behalf of the Governing Body by Louise Stott, Sept 2013

Reviewed by Joyce Jenkins/Simon Baxter....., on behalf of the Governing Body, September 2016